Corrections

1. (Page 2) Table of Contents - fixed numbering for Procedures for Announcement of Administrative Decision (should be #11 not #10).

2. (Page 2) Table of Contents – added #12 and created a separate section for Promotions, Appraisals and Appointments – 220 Response (APM 220).

3. (Page 7) Review Criteria onwards – fixed numbering, should be #5 not #4.

4. (Page 5) Bylaw 55 & Department Voting Rights - Department voting policies and procedures must be submitted annually to the Academic Senate for use by the Committee on Academic Personnel.

5. (Page 30) In the TLD section of The Call, it should still say: “For quinquennial review files, list all courses for the past five years.” Language was inadvertently omitted.

6. (Pages 29 & 30) Student Evaluations of Teaching & Teaching Load Data Form section - Section V for Student Evaluations states that merits require teaching evaluations for the courses taught since last advance or for the three years listed on the TLD, whichever is shorter. Section X - Teaching Load Data Form states that for merits, teaching load and evaluations should be documented for the review period. Both sections should read since last advance or for the three years listed on the TLD, whichever is shorter.

7. For Grant Activity (p27), Professional Activity (p28), Graduate Student Instruction (p30) & University and Public Service (p30) tables, added the footnote: “* If applicable, may include service from prior institution.” for the following actions: Promotion to Associate, Promotion to Professor, Advancement to VI and Advancement to A/S. This was an approved change but was missed.

8. Schedule for Academic Personnel Reviews (p4), letters may be received to November 1, 2008 not November 2, 2008.

9. For Procedures Under Departmental Review 8-d (p9), it should still say: “It is advisable to allow, at a minimum, a period of 48 hours.” under the draft of the departmental letter. Language was inadvertently omitted.

10. Under Schedule for Academic Personnel Reviews (p4), it should say: “Promotion to Full Professor, Advancement to Professor VI, and Career Review: Extramural and student letters may be received to November 1, 2008.” Advancement to Professor within Above-Scale was deleted and the date was corrected to November 1, 2008.