We listened and, with the help of enthusiastic faculty and staff on the committee, have made changes to eFile! The new and improved eFilePlus is simpler and less time-consuming to use and can be viewed on mobile devices. eFilePlus will also allow us to continue to add more user-friendly items as we move forward (we could not do it all for initial roll out).

Here is some important information regarding the first phase of this new system.

**Phase 1:** In May, data for all faculty **not under review** during the current AY17-18 cycle will be migrated to eFilePlus. All eFile data will be transferred from the current eFile system to the new eFilePlus system. The new eFilePlus system will support data entry during this phase and so is being deployed in time for updates and letter requests that occur before the summer in some disciplines. We do not anticipate any problems, but should you be confused or have a question about data entry, please contact [efilesupport@ucr.edu](mailto:efilesupport@ucr.edu).

**Phase 2:** In June/July, faculty who completed a review during the AY17-18 cycle will be migrated to eFilePlus. The new eFilePlus system will support data entry for these faculty during this phase.

**Phase 3:** Support for reviews (includes Snapshot Creation and Routing) will be available in September 2018.

Please note that the dates are estimates only. As we get closer to the completion of each phase, we will be providing more information on important dates and deployment efforts. Stay tuned and watch for important announcements in the coming weeks.

For more details, please visit: [http://academicpersonnel.ucr.edu/efileplus/](http://academicpersonnel.ucr.edu/efileplus/).
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