

# Recruit Release Notes Changes Launching 2016-06-02

Waivers see it on your QA site

**We're nearing the June 30th launch date for Waivers**, and we've implemented a number of features. You should be thinking about how you'll roll out this new feature on your campus, and we'd be happy to talk with you about that process.

We made changes to waiver approvals to include the **Final Authority** approval step. The Final Authority is the last required approver in the workflow, and this approver can approve or decline a waiver at any time.

Approval request

[Download waiver request PDF](#) [Approve search waiver request](#) [Decline search waiver request](#)

Approve search waiver request

You are about to approve a search waiver request for Shoeless Joe, Demo Professor.

Final decision note

This will be included in the final decision email notification.

[Approve search waiver request](#) [Cancel](#)

The Final Authority can add a **final decision note** to a waiver, which can be used to provide additional information about the waiver approval decision.

To improve the user experience, we have made the **entire Search Waiver Request row** clickable. No need to click solely on a link in order to access the waiver page!

Users can now search for waivers using the candidate name in the waivers **search bar**.

Change Columns Download as CSV

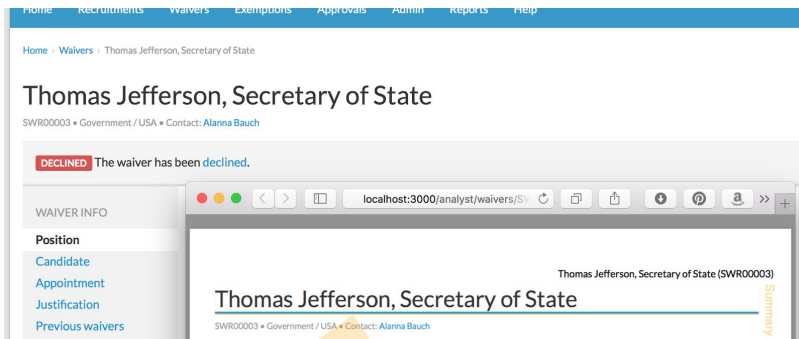
Q h |

SWR#	Approval Status	Candidate Name	Position Work
SWR00002	APPROVED	Alexander Hamilton	Secretary of th
SWR00003	DECLINED	Thomas Jefferson	Secretary of St
SWR00005	DECLINED	-	CLERK

We've refined the Central Office Comments feature to also make **comments visible to the Vice Provost** in order to help make approvals smoother.

Since the candidate name is very important in search waivers, we've made it so that we

**consistently include the candidate's name in a waiver's title.** The candidate name will appear on the waiver page, PDF, and notification emails.

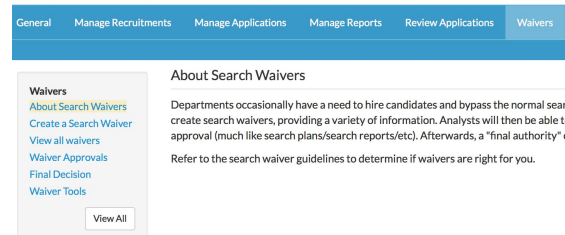


We now **track and display who created a search waiver request.** This information is displayed on the activity log,

waiver page, the waiver request PDF, and is also an optional column on the waivers grid.

We have added **support documentation for search waivers.** See it on your QA sites!

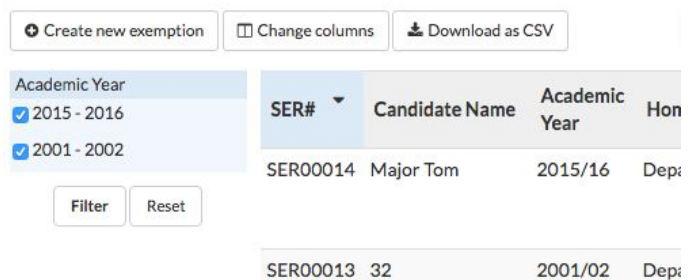
#### Help for Analysts & Search Committee Members



## Exemptions

We have also added the ability to create **Exemptions.** Exemptions appear on their own page independent of recruitments and search waivers. Right now, they include the home department, effective dates, and the candidate name. More fields- and the ability to edit an exemption after creation- will be coming soon.

### Exemptions



## Update Ethnicity Tracking

We have updated the Diversity Download Data **report to display an applicant's true diversity survey selections,** including applicants who have selected multiple race or ethnicity options. This data is only available for recruitments using the new survey, so your production sites will see **not asked** in these new columns.

At the request of several campuses, we have **separated the candidate's first and last names** on the Diversity Download Data report.