

Date: December 20, 2024
To: FACULTY, DEANS' ACADEMIC PERSONNEL STAFF AND CFAOS
From: DANIEL JESKE, VICE PROVOST FOR ACADEMIC PERSONNEL
ACADEMIC PERSONNEL OFFICE
Re: **Academic Hires Campus Implementation Effective January 1, 2025**

On December 12, 2024 I partnered with our Chief Human Resources Officer, Alex Najera, to send out an initial campus communication about California State laws that require all job applicants to disclose any final administrative or judicial decisions issued within the last seven years related to misconduct. The purpose of this communication is to provide more details on how the campus will implement the requirements of the laws (SB 791 and AB 810) as they apply to candidates for academic employee positions (including graduate students).

A key component of implementing the laws is a misconduct questionnaire that final choice candidates must fill out. A vendor will be deployed in the new year to assist with collecting the necessary misconduct questionnaire responses. Until we have a vendor in place, the hiring department will provide final candidates a link to a Qualtrics Survey Platform which will route responses directly to APO. Once the final candidate is cleared for hire, the hiring department will be notified to proceed with the hire.

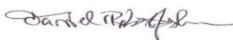
Academic recruitments who received an offer letter or employment letter prior to January 1, 2025 are not subject to completing the Misconduct Disclosure Questionnaire.

For additional detailed information, please refer to the following resources which are included as attachments.

- Misconduct and Background Check Guidelines For Academic Hires (**includes the link to Qualtrics Survey**)
- FAQs: Misconduct Disclosure Requirements for Proposed Hires Under California SB 791 and AB 810 to address common questions and concerns related to the misconduct disclosure requirement and institutional reference check.

If there are additional questions which are not addressed in these resources, please send questions to academicpersonnel@ucr.edu.

Sincerely,



Daniel Jeske
Vice Provost for Academic Personnel

cc: PROVOST AND EXECUTIVE VICE PRESIDENT WATKINS
CHIEF CAMPUS COUNSEL PENALOZA
CHIEF COMPLIANCE OFFICER BOYCE
VICE PROVOST & DEAN OF GRADUATE STUDIES KOS
VICE PROVOST FOR ADMINISTRATIVE RESOLUTION BRISK
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