APPLICATION COVER SHEET

Instructions: Complete this five-page Application cover sheet and include the additional attachments as described in the Hellman Application and Review Process document. Completed Hellman packets should be routed using the Due Dates table at the bottom of this page. Electronic Signatures are accepted.

Please note: faculty who are eligible will be notified and sent an invitation to apply by the central Academic Personnel Office. If you were not sent an invitation and you believe you are eligible, please contact the central Academic Personnel Office at apwebmaster@ucr.edu. You must receive an invitation in order to apply.

SUMMARY INFORMATION

Faculty Applicant: _____

Department: _____

Title of Proposal: _____

Proposed Budget Amount: _____

SIGNATURES

Department Chair: _____ Date: _____

Dean: _____ Date: _____

PROPOSAL CHECK LIST

- ☐ Application Form
- ☐ CV including a current bibliography of your published work
- ☐ Project Description (Four pages maximum refer to Application Process, #1.b)
- ☐ Budget Page (Refer to Application Process, #1.c)
- ☐ Explanation of initial complement amounts or start-up funds (Refer to Application Process, #1.d)

DUE DATES - Completed Hellman Fellowship Applications must be received in APO by Friday, April 18, 2025.

Date	Who	Action
Tuesday, April 1, 2025	Eligible Applicant	Applicant Combines the fillable application form and all attachments as a single PDF file and forwards to Deans' Office. **BCOE** Cecilia Gonzalez: ceciliag@engr.ucr.edu **CHASS** Susan Brown: susan.brown@ucr.edu **CNAS** Joy Salas: joyleen.salas@ucr.edu **SOE** Jasmine Salas: jasmine.salas@ucr.edu
Friday, April 18, 2025	**Dean's Office**	**Dean's Office Reviews application package for completeness, obtains Chair and Dean signatures, and uploads to Google R'Docs by this date.**
Thursday, May 1, 2025	VPAP	APO Sends applications to Hellman Review Panel.
Friday, June 13, 2025	VPAP	2025-2026 Hellman Fellows announced.
Tuesday, July 1, 2025	Hellman Fellows	Fellowship begins. Funds will be available for disbursement during the fall quarter 2025-26AY

GENERAL INFORMATION

Faculty Applicant:

Campus Address:

Email Address:

Phone:

Department:

School/College:

Current Rank/Step

UCR Hire Date:

Rank and Step at time of initial appointment

Prior Institution as an Assistant Professor, if any, and dates of service

CERTIFICATION

I certify by my signature below that I will **NOT** be applying for tenure in 2025-2026

Applicant Signature: Date:

APPLICATION FORM

FUNDING

List all funding (i.e. grants, fellowships, etc.) that has supported your research/creative activity at UC Riverside, including both internal and external sources. For each award, provide the following information: Full Title of Project; Funding Source; Amount; Start Date/Duration; Select if PI or Co PI.

1. PI: ☐   Co PI: ☐

Title of Project: _____

Amount: _____

Funding Source: _____

Start Date/Duration _____

3. PI: ☐   Co PI: ☐

Title of Project: _____

Amount: _____

Funding Source: _____

Start Date/Duration _____

2. PI: ☐   Co PI: ☐

Title of Project: _____

Amount: _____

Funding Source: _____

Start Date/Duration _____

4. PI: ☐   Co PI: ☐

Title of Project: _____

Amount: _____

Funding Source: _____

Start Date/Duration _____

List any grants or fellowships for which you have applied for the 2025-2026 academic year (i.e. pending). **For each award, provide the following information: Full Title of Project; Funding Source; Amount; Start Date/Duration. Select if PI or Co PI.**

1. PI: ☐   Co PI: ☐

Title of Project: _____

Amount: _____

Funding Source: _____

Start Date/Duration _____

3. PI: ☐   Co PI: ☐

Title of Project: _____

Amount: _____

Funding Source: _____

Start Date/Duration _____

2. PI: ☐   Co PI: ☐

Title of Project: _____

Amount: _____

Funding Source: _____

Start Date/Duration _____

4. PI: ☐   Co PI: ☐

Title of Project: _____

Amount: _____

Funding Source: _____

Start Date/Duration _____

List any non-monetary awards/commendations/recognition you have received for your research:

1: _____

2: _____

3: _____

List all proposals that have been submitted but not awarded since appointment at UCR. For each proposal, provide the following information: Full Title of Project; Funding Source; Amount; Start Date/Duration; Select if PI or Co PI.

1. PI: ☐   Co PI: ☐

Title of Project: _____

Amount: _____

Funding Source: _____

Start Date/Duration _____

2. PI: ☐   Co PI: ☐

Title of Project: _____

Amount: _____

Funding Source: _____

Start Date/Duration _____

3. PI: ☐   Co PI: ☐

Title of Project: _____

Amount: _____

Funding Source: _____

Start Date/Duration _____

4. PI: ☐   Co PI: ☐

Title of Project: _____

Amount: _____

Funding Source: _____

Start Date/Duration _____

5. PI: ☐   Co PI: ☐

Title of Project: _____

Amount: _____

Funding Source: _____

Start Date/Duration _____

6. PI: ☐   Co PI: ☐

Title of Project: _____

Amount: _____

Funding Source: _____

Start Date/Duration _____

APPLICATION FORM

TITLE

Title of Research Proposal:	

ABSTRACT

Describe (200 word limit) the research of proposal, its importance/relevance, and the amount of funding requested.