

New Dept. Chair Orientation

Date: Wednesday, October 4, 2023

Time: 1:00pm – 3:00pm

Location: Alumni & Visitor Ctr. (Johnson Board Room, 2nd floor)

AGENDA

1:15-1:30

Introductions

Review of Agenda

Discussion on what you would like to learn or be covered in the department chair sessions
Katina Napper, Assistant Vice Provost for Academic Personnel

1:30-1:45

Provost's Perspective on the Critical Role of Department Chairs
Elizabeth Watkins, Provost/Executive Vice Chancellor

1:45-2:15

Department Chair Checklist

Dan Jeske, Vice Provost for Academic Personnel

2:15-2:25

Break

2:25-2:55

Academic Personnel Support Structure

Academic Employee Relations

Academic Personnel Compliance

Katina Napper, Assistant Vice Provost for Academic Personnel

2:55-3:00

Final thoughts, adjourn