

Important Campus Resources and Policies for Departmental Chairs

Compiled by the [Ombuds Office](#). Please note that this is not a comprehensive list. If you have further questions about who to contact or how to proceed with an issue, feel free to consult confidentially with the [Ombuds Office](#) at any time.

Additionally, please feel free to contact the Ombuds Office (ombuds@ucr.edu) if there are inaccuracies, broken links or other information that you believe should be included or changed.

Issues pertaining to the entire Campus Community

Emergency / Safety

Campus Resources: UC Police Department (UCPD) (police.ucr.edu, 2-5222, 911) (be aware that a 911 call from cell phone may go to an outside police agency)
Environmental Health and Safety (ehs.ucr.edu, 2-5528)

Confidential Consultation / Informal Conflict Resolution

Campus Resources: Office of the Ombuds (ombuds.ucr.edu, 2-3213)

Improper Governmental Activity

UC System-wide Policies: [UC Whistleblower Policy](#), [UC Whistleblower Protection Policy](#),
Campus Resources: Institutional Ethics and Compliance and Locally Designated Official (LDO) (compliance.ucr.edu, 2-1128), UCOP Whistleblower (ucop.edu/uc-whistleblower)
Hotline: (800) 403-4744)

Legal Concerns

Campus Resources: Office of Legal Affairs (legalaffairs.ucr.edu, 2-5077)

Research Integrity / Research Misconduct

UCR Procedures: [Research Integrity Policies & Committees](#), [Research Misconduct](#)
Campus Resources: Office of Research and Economic Development (research.ucr.edu, 2-5535)

International Student & Scholar Support / Education Abroad / International Research Collaborations

Campus Resources: International Affairs (ucr.edu/international, 2-4531)

Sexual Violence / Sexual Harassment

UC System-wide Policies: [Sexual Harassment and Sexual Violence Policy \(SHSV\)](#)
Campus Resources: Title IX (receives reports of SH and SV) (titleix.ucr.edu, 2-7070), CARE Advocates (confidential advocacy for survivors of SV) (care.ucr.edu, 2-6225), Student Affairs Case Management (SACM) (support services for student respondents) (<http://deanofstudents.ucr.edu/emergencycrisis/casemanager.html>, 2-5000), Tina Rodriguez (support services for staff and academic personnel respondents) (tina.rodriquez@ucr.edu, 2-5086). See also sexualviolence.ucr.edu

Issues pertaining to Academic Personnel

General Personnel Matters

UC System-wide Policies: [Academic Personnel Manual](#) (APM)
UCR Procedures: [The Call](#), [Hiring Tool Kit](#), [Best Practices in Hiring](#)
Campus Resources: Office of Academic Personnel (academicpersonnel.ucr.edu, 2-2933)

Disability

Campus Resources: [Disability Management](#) (2-4785)

Diversity / Discrimination / Ethical Behavior

UC System-wide Policies: [Nondiscrimination and Affirmative Action Policy Regarding Academic and Staff Employment](#), Affirmative Action and Nondiscrimination in Employment ([APM 035](#))
UCR Procedures: [Affirmative Action Recruitment Guidelines for Academic Positions, Procedures for Employment Related Discrimination, Harassment and Retaliation Complaint and Resolution](#)
Campus Resources: Associate Vice Chancellor for Diversity and Inclusion (diversity.ucr.edu, 2-5672)
Office of Title IX, Equal Employment & Affirmative Action
(compliance.ucr.edu/office-title-ix-equal-opportunity-affirmative-action, 2-7070)

Faculty Discipline

UC System-wide Policies: Faculty Code of Conduct ([APM 015](#)), University Policy on Faculty Conduct and the Administration of Discipline ([APM 016](#)), [UC Academic Senate Bylaw 336](#), Corrective Action and Dismissal for Represented Non-Senate Academic Personnel ([Bargaining Unit Contracts](#)), Corrective Action and Dismissal for Unrepresented Non-Senate Academic Personnel ([APM 150](#))
UCR Procedures: [Rules of Procedure for Implementation of Policies on Faculty Conduct and the Administration of Discipline at UCR](#)
Campus Resources: Vice Provost of Administrative Resolution (VPAR) (administrativeresolution.ucr.edu, 2-4383)
Office of Academic Personnel (academicpersonnel.ucr.edu, 2-2933) for Non-Senate Faculty Discipline

Faculty Grievances

UC System-wide Policies: [UC Academic Senate Bylaw 335](#), Non-Senate Appointees Grievance Policy ([APM 140](#))
UCR Procedures: [Summary of Grievance & Disciplinary Procedures](#)
Campus Resources: Academic Senate (senate.ucr.edu, 2-5538), [Senate Grievance Consultation Panel](#)
Office of Academic Personnel (academicpersonnel.ucr.edu, 2-2933) for Non-Senate Academic Personnel

Mental Health / Wellness

Campus Resources: [Faculty & Staff Assistance Program](#) (FSAP) (951) 781-0510), UCR Wellness Programs (wellness.ucr.edu, 2-1448)

Issues pertaining to Staff

Note: For staff the relevant policy will depend upon whether the individual staff is represented by a labor union. For represented staff the relevant document is typically the appurtenant [Bargaining Unit Contract](#).

Generally

System-wide Policies: Personnel Policies for Staff Members ([PPSM](#)), [Bargaining Unit Contracts](#) (for represented staff)

UCR Procedures: [Corresponding Local Procedures Implementing the PPSM](#)

Campus Resources: Human Resources (hr.ucr.edu, 2-5588)

Disability

Campus Resources: [Disability Management](#) (2-4785)

Discipline / Complaints / Grievances / Performance Management

System-wide Policies: Corrective Action ([PPSM 62](#)), Complaint Resolution ([PPSM 70](#)), [Bargaining Unit Contracts](#) (for represented staff)

UCR Procedures: [UCR 62](#), [UCR 70](#), [Performance Management](#)

Campus Resources: [Employee and Labor Relations](#) (ELR) (2-3641)

Diversity / Discrimination

UC System-wide Policies: [Nondiscrimination and Affirmative Action Policy Regarding Academic and Staff Employment](#), Recruitment ([PPSM 20](#))

UCR Procedures: [Procedures for Employment Related Discrimination, Harassment and Retaliation Complaint and Resolution](#)

Campus Resources: Vice Chancellor for Diversity and Inclusion (diversity.ucr.edu, 2-5672)

Office of Title IX, Equal Employment & Affirmative Action
(compliance.ucr.edu/office-title-ix-equal-opportunity-affirmative-action) (2-7070)

Mental Health / Wellness

Campus Resources: [Faculty & Staff Assistance Program](#) (FSAP) (866) 615-3047, UCR Wellness Programs (wellness.ucr.edu, 2-1448)

Issues pertaining to Students

General

UCR Procedures: [General Catalog](#)

Graduate Students

UCR Procedures: [Graduate Student Resources](#), [Graduate Programs Academic Appeals Procedures](#), [Supporting Graduate Students](#)

Campus Resources: [Graduate Division](#) (2-4302)

Academic Integrity

UCR Procedures: [Academic Integrity for Students at UCR](#)

Campus Resources: Undergraduates: Student Conduct and Academic Integrity Programs (SCAIP) ([conduct.ucr.edu](#), 2-4208)

Graduate Students: [Graduate Division Academic Integrity](#) (2-4302)

Disability

Campus Resources: Student Disability Resource Center ([sdrc.ucr.edu](#), 2-3861)

Grade Disputes

UCR Procedures: [Procedures for the Appeal of Grades](#)

Diversity / Discrimination

UC System-wide Policies: Policies Applying to Campus Activities, Organizations and Students (PACAOS [20](#), [100](#), [140](#), [150](#), [Appendix C](#)),

UCR Procedures: [Standards of Conduct](#)

Campus Resources: Ethnic and Gender Centers ([ucr.edu/students/ethnic_gender.html](#), 2-4531), Student Conduct and Academic Integrity Programs (SCAIP) ([conduct.ucr.edu](#), 2-4208), Vice Chancellor for Diversity and Inclusion ([diversity.ucr.edu](#), 2-5672), [System-wide Intolerance Report Form](#)

Conduct / Discipline

UC System-wide Policies: Policies Applying to Campus Activities, Organizations and Students ([PACAOS 100](#))

UCR Procedures: [Administration of Standards of Conduct](#), [Student Classroom and Course-Related Behavior](#)

Campus Resources: Student Conduct and Academic Integrity Programs (SCAIP) ([conduct.ucr.edu](#)) 2-4208, Dean of Students ([deanofstudents.ucr.edu](#), 2-6095), UC Police Department (UCPD) ([police.ucr.edu](#), 2-5222)

Students in Crisis / Mental Health / Wellness

Campus Resources: Student Affairs Case Management (SACM) ([casemanagers.ucr.edu](#), 2-5000), Critical Student Incident Team (CSI) ([csi.ucr.edu](#), 2-9354), Counseling and Psychological Services (CAPS) ([counseling.ucr.edu](#), 2-5531), UC Police Department (UCPD) ([police.ucr.edu](#), 2-5222), The Well ([well.uswacr.edu](#), 2-9355), 24/7 Mental Health Phone Support: (951) UCR-TALK / (951) 827-8255