

Important Campus Resources and Policies for Departmental Chairs

Compiled by the Ombuds Office. Please note that this is not a comprehensive list. If you have further questions about who to contact or how to proceed on an issue, feel free to consult confidentially with the Ombuds Office at any time.

Additionally, please feel free to contact the Ombuds Office (ombuds@ucr.edu) if there are inaccuracies, broken links or other information that you believe should be included or changed.

Issues pertaining to entire Campus Community

Emergency / Safety

Campus Resources: UC Police Department (UCPD) (police.ucr.edu, 2-5222, 911) (be aware that a 911 call from cell phone may go to an outside police agency)
Environmental Health and Safety (ehs.ucr.edu, 2-5528)

Confidential Consultation / Informal Conflict Resolution

Campus Resources: Office of the Ombuds (ombuds.ucr.edu, 2-3213) **951-827-3213**

Improper Governmental Activity

UC System-wide Policies: [UC Whistleblower Policy](#), [UC Whistleblower Protection Policy](#),
Campus Resources: Institutional Ethics and Compliance and Locally Designated Official (LDO) (compliance.ucr.edu, 2-1128), UCOP Whistleblower (ucop.edu/uc-whistleblower, Hotline: (800) 403-4744)

Legal Concerns

Campus Resources: Office of Legal Affairs (legalaffairs.ucr.edu/, 2-5077)

Research Integrity / Research Misconduct

UCR Procedures: [Research Integrity Policies & Committees](#), [Research Misconduct](#)
Campus Resources: Office of Research and Economic Development (research.ucr.edu, 2-5535)

International Student & Scholar Support / Education Abroad / International Research Collaborations

Campus Resources: International Affairs (ucr.edu/international, 2-4531)

Sexual Violence / Sexual Harassment

UC System-wide Policies: [Sexual Harassment and Sexual Violence Policy \(SHSV\)](#)
Campus Resources: Title IX (receives reports of SH and SV) (titleix.ucr.edu, 2-7070), CARE Advocates (confidential advocacy for survivors of SV) (care.ucr.edu, 2-6225), Student Affairs Case Management (SACM) (support services for student respondents) (<http://deanofstudents.ucr.edu/emergencycrisis/casemanager.html>, 2-5000), Tina Rodriguez (support services for staff and academic personnel respondents) (tina.rodriguez@ucr.edu, 2-5086). See also sexualviolence.ucr.edu

Issues pertaining to Academic Personnel

General Personnel Matters

UC System-wide Policies: [Academic Personnel Manual](#) (APM)
UCR Procedures: [The Call, Hiring Tool Kit, Best Practices in Hiring](#)
Campus Resources: Office of Academic Personnel (academicpersonnel.ucr.edu, 2-2933)

Disability

Campus Resources: [Disability Management](#) (2-4785)

Diversity / Discrimination / Ethical Behavior

UC System-wide Policies: [Nondiscrimination and Affirmative Action Policy Regarding Academic and Staff Employment](#), Affirmative Action and Nondiscrimination in Employment ([APM 035](#))
UCR Procedures: [Affirmative Action Recruitment Guidelines for Academic Positions, Procedures for Employment Related Discrimination, Harassment and Retaliation Complaint and Resolution](#)
Campus Resources: Associate Vice Chancellor for Diversity and Inclusion (diversity.ucr.edu, 2-5672)
Equal Employment & Affirmative Action (EEAA) (hr.ucr.edu/eeaa.html, 2-2673)
Title IX (EEAA is being merged with Title IX) (titleix.ucr.edu, 2-7070)

Faculty Discipline

UC System-wide Policies: Faculty Code of Conduct ([APM 015](#)), University Policy on Faculty Conduct and the Administration of Discipline ([APM 016](#)), [UC Academic Senate Bylaw 336](#), Corrective Action and Dismissal for Represented Non-Senate Academic Personnel ([Bargaining Unit Contracts](#)), Corrective Action and Dismissal for Unrepresented Non-Senate Academic Personnel ([APM 150](#))
UCR Procedures: [Rules of Procedure for Implementation of Policies on Faculty Conduct and the Administration of Discipline at UCR](#)
Campus Resources: Vice Provost of Administrative Resolution (VPAR) (administrativeresolution.ucr.edu, 2-4383)
Office of Academic Personnel (academicpersonnel.ucr.edu, 2-2933) for Non-Senate Faculty Discipline

Faculty Grievances

UC System-wide Policies: [UC Academic Senate Bylaw 335](#), Non-Senate Appointees Grievance Policy ([APM 140](#))
UCR Procedures: [Summary of Grievance & Disciplinary Procedures](#)
Campus Resources: Academic Senate (senate.ucr.edu, 2-5538), [Senate Grievance Consultation Panel](#)
Office of Academic Personnel (academicpersonnel.ucr.edu, 2-2933) for Non-Senate Academic Personnel

Mental Health / Wellness

Campus Resources: [Faculty & Staff Assistance Program](#) (FSAP) (951) 781-0510, UCR Wellness Programs (wellness.ucr.edu, 2-1448)

Issues pertaining to Staff

Note: For staff the relevant policy will depend upon whether the individual staff is represented by a labor union. For represented staff the relevant document is typically the appurtenant [Bargaining Unit Contract](#).

Generally

System-wide Policies: Personnel Policies for Staff Members ([PPSM](#)), [Bargaining Unit Contracts](#) (for represented staff)
UCR Procedures: [Corresponding Local Procedures Implementing the PPSM](#)
Campus Resources: Human Resources (hr.ucr.edu, 2-5588)

Disability

Campus Resources: [Disability Management](#) (2-4785)

Discipline / Complaints / Grievances / Performance Management

System-wide Policies: Corrective Action ([PPSM 62](#)), Complaint Resolution ([PPSM 70](#)), [Bargaining Unit Contracts](#) (for represented staff)
UCR Procedures: [UCR 62, Performance Management](#)
Campus Resources: [Employee and Labor Relations](#) (ELR) (2-3641)

Diversity / Discrimination

UC System-wide Policies: [Nondiscrimination and Affirmative Action Policy Regarding Academic and Staff Employment](#), Nondiscrimination in Employment ([PPSM 12](#)), Affirmative Action ([PPSM 14](#)), Recruitment ([PPSM 20](#))
UCR Procedures: [UCR 20, Procedures for Employment Related Discrimination, Harassment and Retaliation Complaint and Resolution](#)
Campus Resources: Associate Vice Chancellor for Diversity and Inclusion (diversity.ucr.edu, 2-5672)
[Equal Employment & Affirmative Action](#) (2-2673)
[Title IX](#) (EEAA is being merged with Title IX) (2-7070)

Mental Health / Wellness

Campus Resources: [Faculty & Staff Assistance Program](#) (FSAP)
(951) 781-0510, UCR Wellness Programs (wellness.ucr.edu, 2-1448)

Issues pertaining to Students

General

UCR Procedures: [General Catalog](#)

Graduate Students

UCR Procedures: [Graduate Student Resources](#), [Graduate Programs Academic Appeals Procedures](#), [Supporting Graduate Students](#)

Campus Resources: [Graduate Division](#) (2-4302)

Academic Integrity

UCR Procedures: [Academic Integrity for Students at UCR](#)

Campus Resources: Undergraduates: Student Conduct and Academic Integrity Programs (SCAIP) ([conduct.ucr.edu](#), 2-4208)

Graduate Students: [Graduate Division Academic Integrity](#) (2-4302)

Disability

Campus Resources: Student Disability Resource Center ([sdrc.ucr.edu](#), 2-3861)

Grade Disputes

UCR Procedures: [Procedures for the Appeal of Grades](#)

Diversity / Discrimination

UC System-wide Policies: Policies Applying to Campus Activities, Organizations and Students (PACAOS [20](#), [100](#), [140](#), [150](#), [Appendix C](#)),

UCR Procedures: [Standards of Conduct](#)

Campus Resources: Ethnic and Gender Program Offices ([ucr.edu/students/ethnic_gender.html](#), 2-4531), Student Conduct and Academic Integrity Programs (SCAIP) ([conduct.ucr.edu](#), 2-4208), Associate Vice Chancellor for Diversity and Inclusion ([diversity.ucr.edu](#), 2-5672), [System-wide Intolerance Report Form](#)

Conduct / Discipline

UC System-wide Policies: Policies Applying to Campus Activities, Organizations and Students ([PACAOS 100](#))

UCR Procedures: [Administration of Standards of Conduct](#), [Student Classroom and Course-Related Behavior](#)

Campus Resources: Student Conduct and Academic Integrity Programs (SCAIP) ([conduct.ucr.edu](#)) 2-4208, Dean of Students ([deanofstudents.ucr.edu](#), 2-6095), UC Police Department (UCPD) ([police.ucr.edu](#), 2-5222)

Students in Crisis / Mental Health / Wellness

Campus Resources: Student Affairs Case Management (SACM) ([casemanagers.ucr.edu](#), 2-5000), Critical Student Incident Team (CSI) ([csi.ucr.edu](#), 2-9354), Counseling and Psychological Services (CAPS) ([counseling.ucr.edu](#), 2-5531), UC Police Department (UCPD) ([police.ucr.edu](#), 2-5222), The Well ([well.ucr.edu](#), 2-9355), 24/7 Mental Health Phone Support: (951) UCR-TALK / (951) 827-8255