

THE CALL 2008/2009

Corrections

1. (Page 2) Table of Contents- fixed numbering for **Procedures for Announcement of Administrative Decision (should be #11 not #10)**.
2. (Page 2) Table of Contents – **added #12 and created a separate section for Promotions, Appraisals and Appointments – 220 Response (APM 220)**.
3. (Page 7) Review Criteria onwards – **fixed numbering, should be #5 not #4**.
4. (Page 5) Bylaw 55 & Department Voting Rights - Department voting policies and procedures must be submitted annually to the **Academic Senate** for use by the Committee on Academic Personnel.
5. (Page 30) In the TLD section of The Call, it should still say: **"For quinquennial review files, list all courses for the past five years."** Language was inadvertently omitted.
6. (Pages 29 & 30) Student Evaluations of Teaching & Teaching Load Data Form section - Section V for Student Evaluations states that merits require teaching evaluations for the courses taught since last advance or for the three years listed on the TLD, whichever is shorter. Section X - Teaching Load Data Form states that for merits, teaching load and evaluations should be documented for the review period. **Both sections should read since last advance or for the three years listed on the TLD, whichever is shorter.**
7. For Grant Activity (p27), Professional Activity (p28), Graduate Student Instruction (p30) & University and Public Service (p30) tables, added the footnote: **"* If applicable, may include service from prior institution."** for the following actions: Promotion to Associate, Promotion to Professor, Advancement to VI and Advancement to A/S. This was an approved change but was missed.
8. Schedule for Academic Personnel Reviews (p4), letters may be received to November **1**, 2008 not November 2, 2008.
9. For Procedures Under Departmental Review 8-d (p9), it should still say: **"It is advisable to allow, at a minimum, a period of 48 hours."** under the draft of the departmental letter. Language was inadvertently omitted.
10. Under Schedule for Academic Personnel Reviews (p4), it should say: **"Promotion to Full Professor, Advancement to Professor VI, and Career Review: Extramural and student letters may be received to November 1, 2008."** Advancement to Professor within Above-Scale was deleted and the date was corrected to November 1, 2008.