

Department Chair Winter Forum
February 22, 2007
University Extension (UNEX) Conference Rooms D&E

Agenda

- 8:30—9:00** **Registration**
Continental Breakfast
- 9:00-9:15** **Welcome and Introduction**
Elizabeth Lord, Vice Provost Academic Personnel
- 9:15-10:30** **Panel of Experts: “Dealing with Difficult Situations-Best Practices”**
Tom Cogswell, Academic Senate Chair
Michele Coyle, Campus Counsel
Scheryl Eilander, Senior Administrative Analyst, CHASS
Sarjeet Gill, Chair Department of Cell Biology & Neuroscience
Jadie Lee, Principal Labor Relations Analyst, Human Resources Office
Yolanda Moses, Vice Provost for Conflict Resolution
Cynthia Palmer, Senior Administrative Analyst, Academic Personnel Office
Sam Vickery, Employee Assistance Program
- 10:30-11:00** **E-File Update**
Chuck Rowley, Associate Vice Chancellor Computing and Communications
Richard Cardullo, Biology Department Chair
- 11:00-11:30** **Academic Personnel Issues**
Elizabeth Lord, Vice Provost for Academic Personnel