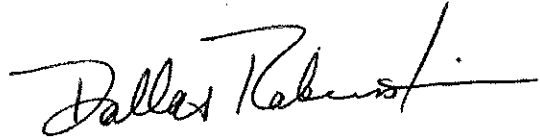


October 18, 2013

To: Deans

From: Dallas L. Rabenstein  
Executive Vice Chancellor and Provost



Re: Acting Assistant Professor Step III Appointments and Assistant Professor Reappointments

Effective immediately, appointments of Acting Assistant Professors at Step III (or higher) will undergo a full personnel review with a Chancellor's final decision. Appointments of Acting Assistant Professors at Step I or II will remain Dean's final decisions.

All reappointments of Assistant Professors at any step (including appointments after a break in service) will continue to require a full personnel review.

You may refer to the CALL and the Academic Hiring Toolkit for additional information on the faculty appointment process.

Cc: David Bocian, Vice Provost for Academic Personnel  
Academic Personnel Office  
George Haggerty, Chair, Committee on Academic Personnel (CAP)  
Cynthia Palmer, Director, Academic Senate  
Genie Mulari, Analyst, CAP  
Academic Personnel Directors (BCOE, CHASS, CNAS, GSOE, SOBA, SOM)