



# Recruit Release Notes Changes Launching 2016-08-10

## Recruitments

A few campuses brought to our attention that Recruit was missing a few key roles. In response to this feedback, we have added the **Associate Vice Chancellor** approver role. This role can be added to any approval, and will allow the application to more accurately reflect real-life titles.

▼ Approvers – 1/3 required have approved Notif

Step	Per
 Budget Office <a href="#">Remove</a>	Required Kir
 Faculty Principal Investigator <a href="#">Remove</a>	Required Au 4.2
Associate Vice Chancellor <a href="#">Remove</a>	Required Fel rec

### HOW TO APPLY

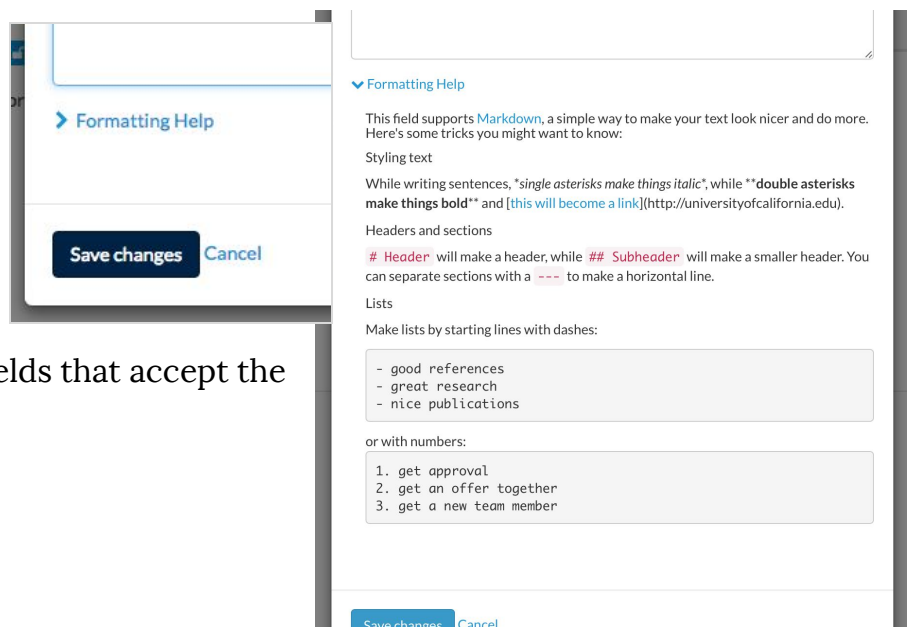
1. Create an ApplicantID
2. Provide required information and documents

### HOW TO APPLY

1. Create an ApplicantID
2. Provide required information and documents
3. If any, provide required reference information

When positions don't require any reference contacts or letters, applicants have been seeing some confusing information in the "How to Apply" section. Now, applicants **will not be asked to provide reference information if none are asked for.**

Many fields throughout Recruit have always supported Markdown syntax for text formatting. However, most users were unaware of this feature, and were unfamiliar with how to use it. In order to help out, we've **added Markdown formatting tips** to fields that accept the syntax.



The image shows a 'Formatting Help' dialog box with 'Save changes' and 'Cancel' buttons. To the right, a text field has a tooltip with the following content:

▼ Formatting Help

This field supports **Markdown**, a simple way to make your text look nicer and do more. Here's some tricks you might want to know:

Styling text

While writing sentences, *single asterisks make things italic*, while **double asterisks make things bold** and [\[this will become a link\]](http://universityofcalifornia.edu)(http://universityofcalifornia.edu).

Headers and sections

**# Header** will make a header, while **## Subheader** will make a smaller header. You can separate sections with a `---` to make a horizontal line.

Lists

Make lists by starting lines with dashes:

- good references
- great research
- nice publications

or with numbers:

1. get approval
2. get an offer together
3. get a new team member

Save changes Cancel

## Exemptions

We've furthered our progress on the Exemptions project by adding **Show and Edit functionality** to exemptions. Users can now open a previously created exemption and edit all of the fields they populated through the creation wizard.

### Elwood Blues

SER00028 • Department of Ahh / A School of Aliquid BC Dee • Contact: Mel Layos

**DRAFT** All exemptions are currently drafts

EXEMPTION INFO	Position
Position	General information <input type="checkbox"/> Edit
Candidate	Category Non-Salaried (0%1
Additional details	Home department Department of Ah
	Effective dates <input type="checkbox"/> Edit
	Start Aug 1, 2016
	End Aug 31, 2016
	Academic year 2016/17

SER#	Candidate Name
SER00029	Brandywine Fancydine
SER00028	Elwood Blues
SER00027	Bobby Mcferren

We also adjusted the exemptions grid's default sorting order. Now, the most **recently created exemptions are at top of the list**, as one might expect.

## Waivers

The Waiver Activity Log just got better. We now **log changes made to the waiver category and justification narrative**. This information should come in handy when it is necessary to check on the history of a waiver's changes.

### Activity log

When	What	Who
Aug 9, 2016 4:46pm	Updated category to "Senate Faculty: Target of Excellence"	Mel Layos
Aug 9, 2016 4:46pm	Justification narrative updated	Mel Layos

### Appointment

Proposed appointment  Edit

Title	Step	Department	Percent time
0812: FACULTY ADVISOR	1	Department F	34.12%

In a previous sprint, we made changes to how percentages are displayed, but we forgot appointments. Oops. We now correctly **display percent times with up to two decimal places** in order to provide more accurate appointment information, too.

## Bugs 'n Stuff

- Ad Sources now appear in the Recruitment Data API
- We fixed an issue where an update to the applicant or waivers activity log would prevent the headers from sorting correctly without refreshing. Update and sort away!
- Fixed an issue where a user who added herself as the Final Approver on a waiver would not be able to immediately approve or decline
- Similarly, approvers who removed themselves from an approval wouldn't lose their "approve" button until page reload (though the button would be broken). We no longer leave dead buttons hanging around.
- Spelunker safety: the active navigation tab now remains highlighted no matter how deep into a section you go.
- We noticed that the entire text of War And Peace could be pasted into various text fields throughout Recruit, breaking things in the process. We decided that 65,000 characters would suffice, which is now the limit. Sorry, budding novelists.!