

Recruit Release Notes

Changes Launching 2018-06-14

Recruitments

When adding additional review dates to recruitments, analysts would sometimes accidentally create review dates far in the future. This causes issues, as search reports cannot be created until a review date has passed. In order to correct these review date issues, we now **allow administrators the ability to remove future review dates**. This feature is only available to administrators, and is intended to be used judiciously.

As part of our ongoing project to refine the recruitment creation process as well as our project to support multi-level recruitments, we have **moved the**

configuration of document requirements out of the creation wizard. Users will now be required to set documents after configuring the recruitment for online. Search plans cannot be submitted until document requirements are added, and users will continue to see suggested default document requirements once they have clicked the Edit button.

To improve the applicant's experience while uploading their documents, we have **updated the document upload popup on the applicant dashboard**. The new design should make it clearer to applicants that the file description is optional and should make it easier to find the supported file types. We also **increased the maximum file size for uploads to 50MB**.

Open date: June 1st, 2018

Initial review date: June 11th, 2018

Public - shown to applicants Private - hidden from applicants

Review date: June 28th, 2018 [Restore](#)

Please note that while no applications will be removed from consideration by removing the Jun 28, 2018 public review date, it may cause confusion for those who have seen this date in ads or on the Recruit site.

Need to add another review date? Come back after June 28th, 2018

Final date: Jun 30, 2018

The recruitment will no longer be available to applicants after this date

[Change recruitment type](#)

Save changes Cancel

Search plan approval checklist (0/2)

Before submitting the search plan for approval, please complete the following:

- Document requirements must be entered • [Add now](#)
- Planned Search Efforts must be entered • [Add now](#)

Yes, submit for approval Cancel

Curriculum Vitae **Required**

* File

Choose File no file selected

Must be PDF or other supported filetype (Microsoft Word .doc or .docx are not supported)

Optional description of file

If you are unable to upload your document, please [contact the recruiting department](#) for assistance using alternate methods of information submission (mail, dossier service, etc.)

Upload Cancel

Multi-level recruitments [see it on your QA site](#)

Several months ago we laid the groundwork for the multi-level recruitments project by implementing a way for users to create a single recruitment with multiple “levels,” where a level represents a set of title codes and requirements to which an applicant will apply. This will primarily be used for open rank recruitments.

As a continuation of the multi-level project, we have permitted **applicants to select the level to which they are applying**. Applicants in a multi-level recruitment must

select one of the levels in the recruitment in order to have a complete application. This feature will not appear on your production site until the multi-level recruitment project has launched.

The screenshot shows a web interface titled "LEVEL" with a blue header. Below the header, there is a notification: "You can change your selection until application review begins on Thursday, Jun 28, 2018 by 11:59pm (Pacific Time)". A prompt reads: "* Please select a level". There are two selection options:

- Full, Associate professor**: Includes instructions: "Instructions for the full or associate professor will eventually need to be required before submitting for approval." Below this is a text input field containing "Select Full, Associate professor".
- Assistant professor**: Includes instructions: "Applicant instructions for the assistant professor will eventually need to be required before submitting the plan for approval." Below this is a blue button labeled "Selected".

At the bottom of the form, there are three buttons: "Previous", "Next: Review" (highlighted in blue), and "Cancel".

Documentation

We've updated the online user help docs to reflect the latest changes to the application. The online help section now includes an updated description of the Central AP Analyst role and documentation for the candidate history feature on waivers and exemptions.

Bugs 'n stuff

- Fixed an issue where duplicate external ids in academic hierarchy would incorrectly add multiple units to the filter
- Fixed an issue where multiple exemptions could be created with multiple clicks
- Accessibility updates: removed generic landmarks in favor of using semantic tags
- Polish bugs with the candidate history feature of waivers and exemptions
- Updated backend gems