

Recruit Release Notes Changes Launching 2017-04-05

Committee Chair Survey

We added a new column to the recruitment grid that allows you to **see if the committee chair survey was submitted** for each recruitment. This will allow you to discover those searches where you might want to encourage the chair to take the survey, or simply monitor your response rate.

JP #	Name	Chair Survey
JPF01050	Checking the 500 <small>Search Info Applicants (8) Reports</small>	In progress
JPF01068	Basically Configured Recruitment <small>Search Info Reports</small>	Not started
JPF01037	Kim's German Lecture <small>Search Info Applicants (10) Reports</small>	Submitted
JPF01054	Recruitment Magnifico - Kim's IRD Letters Required <small>Search Info Applicants (1) Reports</small>	Unnecessary
JPF01077	test me <small>Search Info Applicants (5) Reports</small>	Unnecessary

We also did a wider roll out for the **committee chair survey reminder**. A link appears in the recruitment's search report approval screen and is now visible to all approvers. To avoid inundating chairs with requests, the reminder email is still only provided to users with the *Committee Chair Survey Overseer* role.

Recruitments: Search Conclusion

You can now **filter your recruitment grid by conclusion**, enabling you to find those recruitments you still need to finish up, or to revisit the ones you've concluded already. This should be especially helpful when you're finishing out an academic year and searching for those recruitments that should be reported on. You can also set the filter to show you only the inactive recruitments, and then move all those to a proper conclusion.

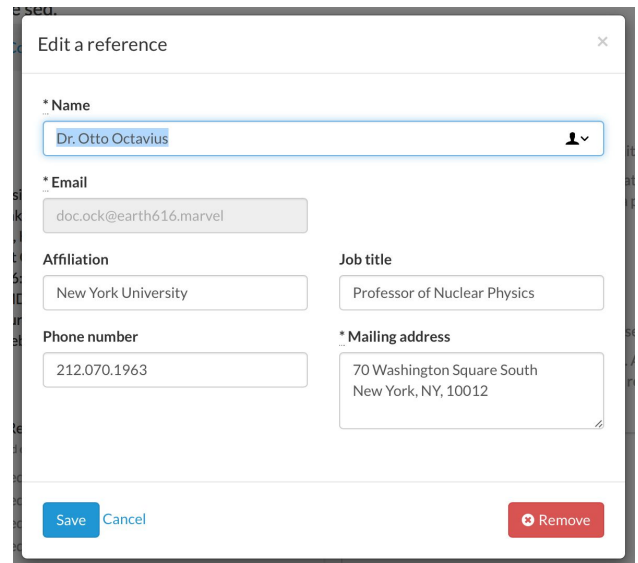
Conclusion	UNCHECK ALL
<input type="checkbox"/> Not yet concluded	
<input type="checkbox"/> Candidates hired	
<input type="checkbox"/> No candidates hired	
<input type="checkbox"/> No candidates proposed	
<input checked="" type="checkbox"/> Canceled	
<input checked="" type="checkbox"/> Other	
<input checked="" type="checkbox"/> Inactive	

Conclude Canceled Recruitments
Canceled recruitments can be concluded by:
<input type="radio"/> All Recruit Analysts <small>Recruit Analysts can conclude canceled searches without administrator review.</small>
<input checked="" type="radio"/> Recruit Administrators only <small>An administrative review is required to conclude.</small>

We've added a permission option to allow campuses to **let analysts conclude canceled recruitments**. The default remains that only administrators can sign off on concluding canceled recruitments, but you now have the ability to reflect your preferred workflow.

Applicants

You can now **add, edit and remove references from the review page**. This is part of our continuing effort to create a single, unified applicant page. Note that editing the reference email is currently disabled, as changing that field can incomplete applicants, so we will follow up next sprint with that ability, along with appropriate safeguards to ensure that our messaging and warning game is up to snuff here. Once that's done, we'll be officially deprecating the applicant manage pages, and removing them soon after.



The screenshot shows a modal window titled "Edit a reference" with a close button in the top right corner. The form contains the following fields:

- * Name:** A text input field containing "Dr. Otto Octavius" and a dropdown arrow on the right.
- * Email:** A text input field containing "doc.ock@earth616.marvel".
- Affiliation:** A text input field containing "New York University".
- Job title:** A text input field containing "Professor of Nuclear Physics".
- Phone number:** A text input field containing "212.070.1963".
- * Mailing address:** A text area containing "70 Washington Square South" and "New York, NY, 10012".

At the bottom of the modal, there are three buttons: a blue "Save" button, a grey "Cancel" button, and a red "Remove" button with a trash icon.

Documentation

We've updated our help documentation to **cover search conclusions**. There's a lot of changes here, so check them out and spread the word.

Bugs 'n Stuff

- We provided data on applicant pool demographics to UCOP as part of their Advancing Faculty Diversity research.
- We switched UCSB over to using the same availability data that other campuses use
- Fixed a bug for campuses that require central administrators to publish recruitments where the links would show "Ap Office Name" instead of the actual AP Office's name
- Fixed an issue where some admins couldn't save workflows
- Updated the styling on the page footer to make it more modern and to stick to the bottom of the viewport
- Ensured that when we a modal is open, tabbing will stay within the modal. This helps us meet our accessibility requirements under WCAG 2.0