

Recruit Release Notes Changes Launching 2016-10-20

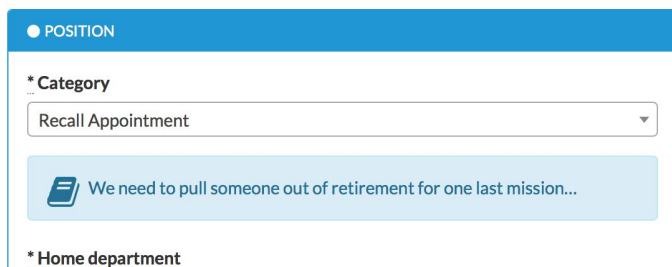
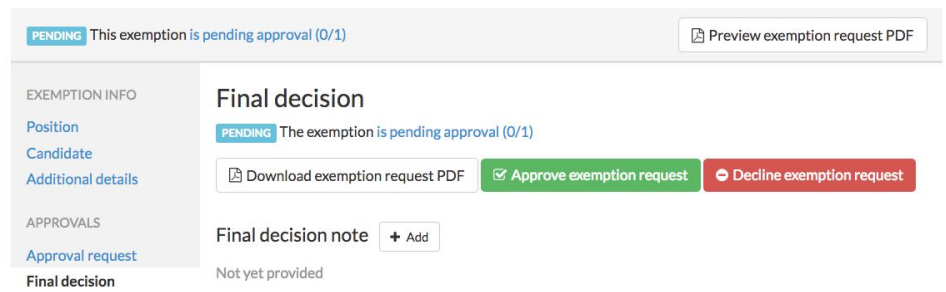
Personally Identifiable Information Redaction

We sent out an email to all campuses detailing applicant files on production sites that contain Social Security Numbers, along with directions on how to redact the information without jeopardizing the applicant's status in the system. In order to reduce the security risk and protect applicants, we ask that you redact the applicant documents by **Monday, February 2, 2017**. If you have any questions or concerns, please don't hesitate to let us know at ucrecruit-support@uci.edu.

Exemptions see it on your QA site

Exemptions now have the ability for the approval's Final Authority to **decline an exemption**. Just like with waivers, approving

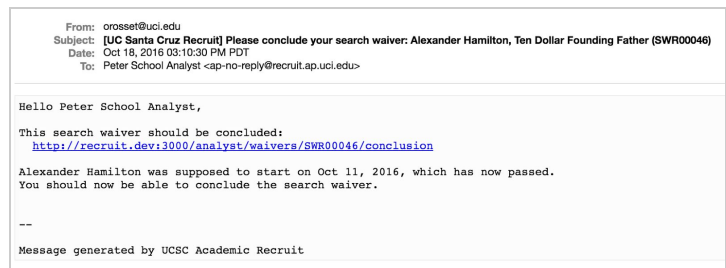
or declining an exemption as the Final Authority allows them to add a **Final Decision Note** that is sent to the exemption's creator. The Final Authority can also **reverse their decision** if they so choose.



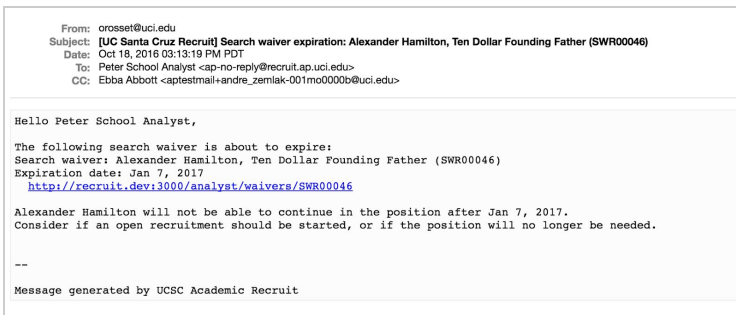
Administrators can now provide **custom help text for exemption categories**, making it easier for analysts to determine which category they should pick, and alerting them to any caveats that category might imply. Analysts will see the text when they're creating their exemption.

Waivers

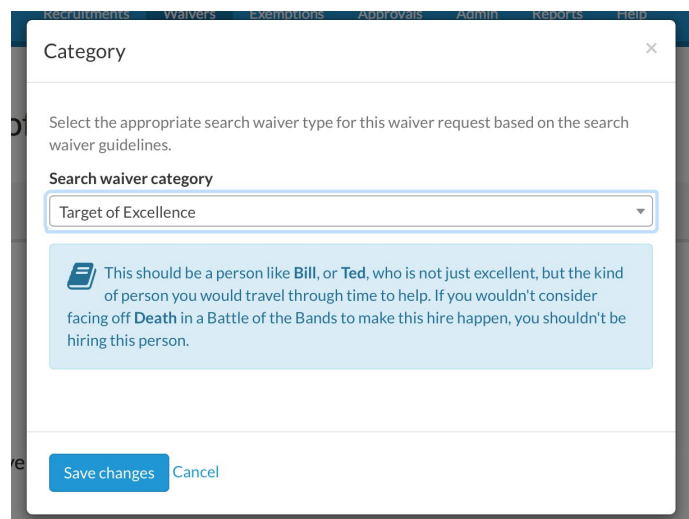
After the waiver candidate has started work on campus, it's very easy for busy Analysts to forget to conclude their waivers. In order to assist the Analyst, we added a **waiver conclusion reminder email** that messages them on the day of the effective date, as well as seven days after, to conclude their waiver. If your campus would like to add a custom date for the reminder, please let us know.



It's easy for Analysts to forget when their waivers will expire, which puts them in the undesirable position of having to quickly push through the search process. To help prevent this from happening, we have implemented a **waiver expiration reminder email** that will remind analysts about the expiration two months and six months before the waiver's expiration date.

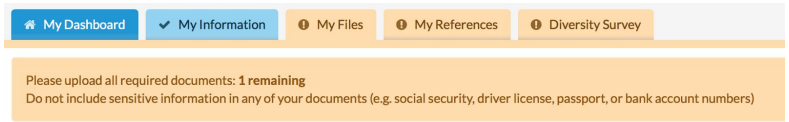


Just like exemptions, Analysts may not know if they are selecting the correct justification category for their waiver request. So we have **custom help text for waiver justification categories**, too. Admins can add a custom text blurb onto each justification category through the Admin Tool. This text will display to Analysts when selecting a category for their waiver.



Recruitments

As requested, we changed our applicant-facing warning messages to **warn applicants not to upload their passport numbers**. This message can be viewed on the applicant's My Files page on the applicant dashboard.



Nobis Et Ea Recruitment (JPF00161) May 24, 2012–Jul 29, 2012				
276	Schamberger, Rose	No	Activated	shawn.d Manage
277	Anderson, Americo	No	Activated	jade_ray Manage
278	Jerde, Russell	No	Activated	athena.h Manage

We have also added a feature to the Find Applicants tool that should help Admins identify applicants more easily. The **Find Applicants tool now displays JPF numbers**, which will make it easier to distinguish between similarly named recruitments.

Bugs 'n Stuff

- Some applicant uploaded PNG files were causing errors when the system tried to bundle them in the Applicant Bundle. We fixed it so that these PNG's would fail gracefully.
- On Internet Explorer, some campus logos were overlapping navigation bar options. We fixed it so that there are no more overlaps.
- Fixed an issue where Admins requesting letters of reference while logged in as Applicants were hitting 500 errors. This only would have affected our QA team.