

**DEPARTMENT CHAIR FALL FORUM**  
**NEW DEPARTMENT CHAIR ORIENTATION**  
Friday, October 12, 2012  
Chung Hall (formerly Engineering 2), Room 205 & 206

**AGENDA**

**Department Chair Fall Forum 8:30am – 10:40am**

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| 8:30a.m. – 9:00a.m.   | <b>Registration/Continental Breakfast</b>   |
| 9:00a.m. – 9:05a.m.   | <b>Welcome and Introduction</b><br>David F. Bocian, Vice Provost for Academic Personnel   |
| 9:05a.m. – 9:20a.m.   | <b>Summary of Changes/Clarifications to the CALL 12-13AY</b><br>David F. Bocian, Vice Provost for Academic Personnel                |
| 9:20a.m. – 10:20a.m.  | <b>Academic Personnel (AP) Policy Updates and Announcements</b><br>Katina Napper, Assistant Vice Provost for Academic Personnel     |
| 10:20a.m. – 10:40a.m. | <b>eFile Updates</b><br>Charles Rowley, Interim Vice Chancellor for Finance and Business Operations<br>Eric Martin, Project Manager |
| 10:40a.m. – 11:00a.m. | <b>End Department Chair Fall Forum/Break</b>  |

**New Department Chair Orientation 11:00am – 2:40pm**

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| 11:00a.m. – 11:20a.m. | <b>Safety Preparation/Emergency Planning</b><br>Mike Lane, Chief of Police, UCPD-Riverside   |
| 11:20am – 11:40am     | <b>Employee Assistance Program for Professional Resources</b><br>Samuel A. Vickery, Ph.D.  |
| 11:40am – 1:00pm      | Lunch  |
| 1:00pm – 1:20pm       | <b>Budget Orientation</b><br>Matthew Hull, Assistant Vice Chancellor, Resource Management and Analysis/Resource Planning and Budget  |
| 1:20pm – 1:40pm       | <b>Office of the Ombudsperson</b><br>Andrew Larratt-Smith, JD, MDR   |
| 1:40pm – 2:40pm       | <b>Panel of Experienced Chairs</b><br>Shaun Bowler – Department of Political Science<br>Daniel Jeske – Department of Statistics<br>Richard Redak – Department of Entomology<br>Thomas Scanlon – Department of Comparative Literature and Foreign Languages |