Important Campus Resources and Policies for Departmental Chairs

Compiled by the Ombuds Office. Please note that this is not a comprehensive list. If you have further questions about who to contact or how to proceed on an issue, feel free to consult confidentially with the Ombuds Office.
Additionally please contact the Ombuds Office (ombuds@ucr.edu) if there are inaccuracies, broken links or other information that you believe should be included or changed.

Issues pertaining to entire Campus Community

Emergency & Safety
Campus Resources: UC Police Department (UCPD) (police.ucr.edu)
                           Emergency: 911 (call may go to outside police agency)
                           UCPD dispatch x2-5222
                           Environmental Health and Safety (ehs.ucr.edu)

Confidential Consultation / Informal Conflict Resolution
Campus Resources: Office of the Ombuds (ombuds.ucr.edu)

Improper Governmental Activity
UC System-wide Policies: UC Whistleblower Policy, UC Whistleblower Protection Policy,
Campus Resources: Interim Chief Compliance Officer (CCO) and Locally Designated
                           Official (LDO) Elizabeth Boyd,
                           UCOP Whistleblower Website (ucop.edu/uc-whistleblower)
                           Whistleblower Hotline: (800) 403- 4744

Legal Concerns
Campus Resources: Campus Counsel (ucr.edu/about/counsel.html)

Research Integrity and Research Misconduct
UCR Procedures: Research Integrity Policies
Campus Resources: Office of Research and Economic Development (research.ucr.edu/)

Sexual Violence and Sexual Harassment
UC System-wide Policies: Sexual Harassment and Sexual Violence Policy (SHSV)
Campus Resources: Title IX receives reports of SH and SV (titleix.ucr.edu).
                           CARE Advocates provide confidential advocacy for survivors of
                           SV (advocacy.ucr.edu).
                           Case Managers provide support services for respondants
                           (deanofstudents.ucr.edu/emergencycrisis/casemanager.html).
                           See also sexualviolence.ucr.edu

Issues pertaining to Academic Personnel

General Personnel Matters
UC System-wide Policies: Academic Personnel Manual (APM)
UCR Procedures: The Call
Campus Resources: Office of Academic Personnel (academicpersonnel.ucr.edu)

Disability
Campus Resources: Disability Management (hr.ucr.edu/supervisor/disability)

Diversity & Discrimination
UC System-wide Policies: Nondiscrimination and Affirmative Action
Policy Regarding Academic and Staff Employment, Affirmative
Action and Nondiscrimination in Employment (APM 035),
UCR Procedures: Affirmative Action Recruitment Guidelines for Academic
Positions, Discrimination Grievance Procedure (Policy 650-17)
Campus Resources: Associate Vice Chancellor for Diversity and Inclusion
(diversity.ucr.edu)
Equal Employment & Affirmative Action (hr.ucr.edu/eeaa.html)

Faculty Discipline
System-wide Policies: Faculty Code of Conduct (APM 015), University Policy on Faculty
Conduct and the Administration of Discipline (APM 016), UC
Academic Senate Bylaw 336, Non-Senate Corrective Action and
Dismissal (APM 150)
UCR Procedures: Rules of Procedure for Implementation of Policies on Faculty
Conduct and the Administration of Discipline at UCR
Campus Resources: Vice Provost of Administrative Resolution (VPAR)
(conflictresolution.ucr.edu)

Faculty Grievances
UC System-wide Policies: UC Academic Senate Bylaw 335, Non-Senate Appointees
Grievance Policy (APM 140)
UCR Procedures: Summary of Grievance & Disciplinary Procedures
Campus Resources: Academic Senate (senate.ucr.edu), Senate Grievance Consultation
Panel

Mental Health
Campus Resources: Faculty & Staff Assistance Program (FSAP)
(hr.ucr.edu/employee/fsap)

Issues pertaining to Staff

Note: For staff the relevant policy will depend upon whether the individual staff is represented by a labor union. For represented staff the relevant document is typically the appurtenant Collective Bargaining Agreement.

Generally
System-wide Policies: Personnel Policies for Staff Members (PPSM), Collective Bargaining Agreements (for represented staff)
UCR Procedures: Corresponding Local Procedures Implementing the PPSM
Campus Resources: Human Resources (hr.ucr.edu)

Disability
Campus Resources: Disability Management (hr.ucr.edu/supervisor/disability)

Discipline/Complaints/Grievances/Performance Management
System-wide Policies: Corrective Action (PPSM 62), Complaint Resolution (PPSM 70), Collective Bargaining Agreements (for represented staff)
UCR Procedures: UCR 62, UCR 70, Performance Management
Campus Resources: Employee and Labor Relations (ELR) (hr.ucr.edu/supervisor/labor.html)

Diversity & Discrimination
UC System-wide Policies: Nondiscrimination and Affirmative Action Policy Regarding Academic and Staff Employment, Nondiscrimination in Employment (PPSM 12), Affirmative Action (PPSM 14), Recruitment (PPSM 20)
UCR Procedures: UCR 20, Discrimination Grievance Procedure (Policy 650-17)
Campus Resources: Associate Vice Chancellor for Diversity and Inclusion (diversity.ucr.edu)
Equal Employment & Affirmative Action (hr.ucr.edu/eeaa.html)

Mental Health
Campus Resources: Faculty & Staff Assistance Program (FSAP) (hr.ucr.edu/employee/fsap)

Issues pertaining to Students

General
UCR Procedures: General Catalog

Graduate Students
UCR Procedures: Graduate Student Handbook, Graduate Programs Academic
                           Appeals Procedures,
Campus Resources: Graduate Division (graduate.ucr.edu)

Academic Integrity
UCR Procedures: Academic Integrity for Students at UCR
Campus Resources: For Undergraduates: Student Conduct and Academic Integrity
                           Programs (SCAIP) (conduct.ucr.edu)
                           For Graduate Students: Graduate Division (graduate.ucr.edu)

Disability
Campus Resources: Student Special Services (specialservices.ucr.edu)

Grade Disputes
UCR Procedures: Procedures for the Appeal of Grades

Students in Crisis/Mental Health/Discipline
Campus Resources: Case Managers
                           (deanofstudents.ucr.edu/emergencycrisis/casemanager.html)
                           Dean of Students (deanofstudents.ucr.edu)
                           Critical Student Incident Team (CSI) (contact Case Manager)
                           Counseling and Psychological Services (CAPS)
                           (counseling.ucr.edu)
                           Student Conduct and Academic Integrity Programs (SCAIP)
                           (conduct.ucr.edu)
                           UC Police Department (UCPD) (police.ucr.edu)