# CAMPUS RESOURCES

**Academic Personnel Office:** The Academic Personnel Office facilitates the recruitment, development, and retention of academic employees of the highest caliber.  We provide leadership, training, and assistance on policy issues associated with the employment and advancement of academic employees. http://academicpersonnel.ucr.edu/

**Academic Senate:** The Academic Senate is the voice of the faculty in the University of California. It represents the Faculty in the "shared governance" of UC. This responsibility is delegated by the Regents and shared with the University administration, both at the campus level and systemwide.  The Senate advises the administration on the implementation of changes that can best serve the campus community and, in particular, the faculty. Simultaneously, the Senate examines its own procedures and resources to also better serve the faculty. http://senate.ucr.edu/

**Office of Administrative Resolution:** The Office of Administrative Resolution is responsible for reviewing and resolving issues of policy, procedure, integrity and collegial relations that have the potential to impact the mission and well-being of the University. These issues include those involving students, staff and faculty. http://conflictresolution.ucr.edu/

**Child Development Center:** The curriculum at the UCR Child Development Centers follows guidelines set by the California Department of Education and the National Association for the Education of Young Children. All of the Centers programs are accredited by the National Academy of Early Childhood Programs. http://cdc.ucr.edu/

**Computing and Communications (C&C):** The Associate Vice Chancellor of Computing & Communications (C&C) is responsible for the management and development of the computing and communications services on the campus of the University of California, Riverside. The Associate Vice Chancellor reports to the Executive Vice Chancellor & Provost and manages several groups that provide services ranging from desktop computer support to enterprise application development to network security and firewall management. http://cnc.ucr.edu/

**Office of Faculty & Staff Affirmative Action:** The Office of Faculty & Staff Affirmative Action at UCR provides comprehensive services to the campus addressing questions and concerns regarding equal employment opportunity and affirmative action in employment. http://affirmativeaction.ucr.edu/

**International Scholar Center (ISC):** One of the principle functions of ISC is to process visas for international faculty and scholars. The three main visa types utilized by the ISC to gain lawful status for faculty and scholars are the J, H-1B and O visa types. http://internationalscholars.ucr.edu/

**International Student Resource Center (ISRC):** The International Student Resource Center (ISRC) supports and promotes the success, wellness and personal growth of international students through expert advising, intercultural programming and advocacy. http://internationalcenter.ucr.edu/

**Lesbian, Gay, Bisexual, Transgender (LGBT) Resource Center:** The LGBT Resource Center provides support, education, and advocacy regarding sexual orientation and gender identity for the UC Riverside campus community. http://out.ucr.edu/welcome/

**APO New Faculty Orientation 16-17AY  Campus Resources**

**Police Department:** The mission of the University of California Police Department, Riverside is to enhance the quality of life by providing a secure and safe environment through professional service to the University community. http://police.ucr.edu/

**Real Estate Services:** Real Estate Services provides the following services: lease and license administration (office, cell sites, ATM's, etc.); public/private joint ventures (third-party development); acquisition and disposition of real property; the Faculty Housing Program; the Mortgage Origination Program (MOP). http://res.ucr.edu/

**Office of Research and Economic Development:** The Office of Research and Economic Development (RED), through its Sponsored Programs Administration (SPA) unit, is UCR's institutional office responsible for reviewing, endorsing and submitting proposals to extramural sponsors for research, training, instructional and other activities.  In cooperation with other central offices, SPA provides research administration training courses to the campus community. http://www.ora.ucr.edu/or-home.aspx

**Office of Strategic Communications:**  The Office of Strategic Communications supports the University's mission of teaching, research and service through effective communication with the campus community and the public. http://strategiccommunications.ucr.edu/

**Student Health Services:**  The mission of the Campus Health Center is to promote academic excellence, enrich the student experience and support retention by providing high quality, accessible and comprehensive medical care to students, with a focus on multidisciplinary services, health education and prevention. http://campushealth.ucr.edu/

**Transportation and Parking Services (TAPS):**  TAPS, an auxiliary enterprise, supports UCR's Mission by administering a Transportation Demand Management program that satisfies parking demand while complying with air quality and sustainability goals to reduce the number of single-occupant commuter vehicles and fossil fuel emissions. http://www.parking.ucr.edu/index.php?content=about_us/index.html

**Undergraduate Education:**  Undergraduate Education provides students and instructors with resources that promote academic excellence and student success.  http://ue.ucr.edu/

**University of California Human Resources and Benefits, At Your Service:** Provides news and information about UC systemwide employee HR/benefits.  http://atyourservice.ucop.edu/

**Women's Resource Center:**  The Women's Resource Center (WRC) at the University of California, Riverside offers programs and services which provide awareness and proactive response on female and male students' issues and concerns, connecting theory, research, experiential learning, co-curricular development, and practical application. The WRC promotes student retention, safety, equal opportunity, and knowledge and skill development. http://www.wrc.ucr.edu/

# ACADEMIC RESOURCES

**Academic Personnel Manual (APM):**  The APM includes policies and procedures pertaining to the employment relationship between an academic appointee and the University of California. http://www.ucop.edu/acadadv/acadpers/apm/

**Advancement and Promotion at UCR:**  This brochure presents information about the process of advancement and promotion at UCR.  http://academicpersonnel.ucr.edu/resources/CNASAdvandPromoUCRiverside.pdf

**APO New Faculty Orientation 16-17AY  Campus Resources**

**The CALL 2016-2017AY:** The CALL is a UCR document for campus policies and procedures on Academic Personnel. http://academicpersonnel.ucr.edu/the_call/

**The University of California Faculty Handbook:**  This *Handbook* is for faculty members of the University of California. It is written primarily for ladder rank faculty, but many sections will be applicable to non-Senate faculty and other academic appointees as well. The *Handbook* does not replace the underlying written policies of the University, including memoranda of understanding with collective bargaining agents, but rather will provide you with summary information as well as a guide to where official policies and more detailed information can be found. http://www.ucop.edu/academic-personnel-programs/programs-and-initiatives/faculty-resources-advancement/faculty-handbook.html

# CAMPUS ACADEMIC INFORMATION SYSTEMS

**e-File:** UCR's Online Academic Merit and Promotion system, known as eFile, contains a database capable of storing every facet of a faculty member's professional career. eFile provides an electronically routed, paperless review of merit and other academic personnel actions, and it also supports automated generation of a variety of reports and queries.   http://efileinfo.ucr.edu/

**AP Recruit:** The Academic Personnel Recruit System (AP Recruit) is a part of the Academic Personnel Systems for the University of California, Riverside. AP Recruit is a secure online academic employment recruitment management system, supporting the entire recruitment workflow from creation of a recruitment plan, application, reference gathering, reviewing by the search committee, and, finally, selecting a hired candidate. In 2011, as part of the UC Working Smarter Initiative, the University of California selected UCI's AP Recruit system for system-wide deployment at all 10 UC campuses. http://cnc.ucr.edu/aprecruit/

# UCR INITIATIVES

**Diversity:** The diversity of the people of California has been the source of innovative ideas and creative accomplishments throughout the state's history into the present.  Because the core mission of the University of California is to serve the interests of the State of California, it must seek to achieve diversity among its student bodies and among its employees. http://chancellor.ucr.edu/documents/diversity.html

**Sustainability:** Whether pioneering sustainable agriculture, mitigating air pollution, converting bio waste into energy or exploring environmental issues on a molecular level, UCR is discovering new answers to many of the 21st century's greatest questions.   We develop flood-and-drought-resistant crops. We engineer solar cars and eco-friendly buildings. We partner with industry to tap the potential of biofuels, renewable energy and alternative transportation systems. We educate next-generation environmental scientists, conservationists, agricultural specialists and urban planners. http://sustainability.ucr.edu/

# CITY OF RIVERSIDE

**Office of the Mayor, City of Riverside:** Riverside is an exciting, diverse, urban, and successful city. This website is designed to identify policy initiatives and to highlight success stories for a 21st Century City. https://www.riversideca.gov/mayor/

Living and Working in Riverside: http://riversideca.gov/residents.asp
Greater Riverside Chambers of Commerce
ttp://issuu.com/cmp_online/docs/this_is_riverside_web_edition?e=1502406/7686714
Riverside, The Guide, Greater Riverside Chambers for Commerce
http://issuu.com/cmp_online/docs/riverside_the_guide_web_edition?e=1502406/7686917