

The CALL 2015-2016AY

Summary of Changes

Revised October 1, 2015

June 26, 2015

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The highlighted text denotes suggested language changes to the CALL for 2015-2016 academic year. “Clean-up” and/or cosmetic changes and typographical errors have been updated accordingly and are not included in this summary.

Schedule for Academic Personnel Reviews (page 5)

Due Date to Dean’s Office will be set by the Deans

Candidate’s Access to Records (page 16)

Academic Personnel Office (APO) will be providing all information (Deans, CAP, and final recommendation) as well as confidential letters to the candidate without the candidate having to ask for the documents; otherwise known as “redactions”.

Procedural Safeguards Statement (Attachment B-1) (page 45) was modified to reflect the change described above.

220 Process for Appraisals (page 16)

The 220 process will no longer be invoked for Appraisals. Previously: “For non-7th year promotions, promotions to full professor, appraisals, and appointments, if applicable a one-time 220 update through April 30 may be solicited.”

Merit in Lieu of Promotion (page 22)

The following language was removed: “If the department did not vote on the lesser merit action, the file will be returned for a departmental consideration per Bylaw 55. In this case, a Bylaw55 memo from the PEVC will be sent requesting for a vote on an action that was not originally considered by the Department and/or Dean.” and “If the department and/or Dean did not vote on the lesser merit action, the 220 memo will include a request to vote on an action that was not originally considered by the Department and/or Dean (Bylaw55).”

Other Reviews and Recommendations (pages 25-26)

Additional language was added to include Faculty with Defined Duties in Other Units

Extramural Letters (page 34)

Language regarding candidate’s exclusion list was added: “Candidates may provide a list of no more than three (3) individuals from whom they prefer that letters not be solicited. This list should include reasons for potential exclusion. However, the Chair is not obligated to abide by the candidate’s request. The candidate’s exclusion list and the Chair’s acknowledgement of receipt must be included in the file.”

Extramural Review Solicitation Letters (pages 64-71)

Model Letters have been re-worded.

Under Review

The following items are still under final review. Updates will be provided in the Fall or as soon as new information becomes available. In the meantime, please use the current CALL as a guide. For questions or more information, please send an email to academicpersonnel@ucr.edu.

- 1) Off Scale Policy (page 22)
- 2) Final Approval Authority for Appointments for Assistant Professor of Clinical X (Steps I to III) and Assistant Professor In Residence (Note: Appointment files for Assistant Professor in Residence and Assistant Professor of Clinical X (Step I to III) must come to CAP for review in advance of the final decision. Please consult with APO for further information.)