



ACADEMIC PERSONNEL OFFICE
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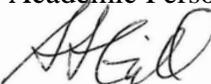
ACADEMIC SENATE OFFICE
(951) 827-5538
www.senate.ucr.edu

April 15, 2013

To: Deans and Department Chairs

From: David F. Bocian
Vice Provost for Academic Personnel (VPAP)

Handwritten signature of David F. Bocian in black ink.

Sarjeet S. Gill 
Chair, Committee on Academic Personnel (CAP)

Re: 2012-2013AY CALL Due Dates

As we approach the final due date in the CALL for receipt of 2012-2013 personnel review files, we write to first thank you for your efforts at adherence to the CALL deadlines and to secondly give you a [file status](#) update.

We are pleased to report that as of April 1, 2013, we have received 77% of all files due this academic year. In addition, 100% of the expected promotions, advances and career reviews (except for off-cycle files) have been received. The final due date for files to be received in APO is **Monday, May 6, 2013**.

We take this time to remind you that files received after the extension deadline or beyond the final due date listed in the 2012-2013AY CALL may be returned for re-submission during the next academic year. Mandatory action files received after the extension deadline or beyond the final due date listed on the [Schedule](#) may be automatically denied or deemed unsatisfactory.

Finally, CAP again is committing to only 2 summer meetings, one in mid-July and a final meeting in mid-August. Files (of non-mandatory actions) not received in time for a July or August CAP review, and not accompanied by a pre-approved extension request, will be returned for consideration (and effective date) during the next academic year.

We appreciate your cooperation in adhering to the due dates for the 2012-2013AY review cycle.

Cc: Dallas Rabenstein, Executive Vice Chancellor and Provost
Jose Wudka, Chair Academic Senate