1. (Page 2) Table of Contents- fixed numbering for Procedures for Announcement of Administrative Decision (should be #11 not #10).

2. (Page 2) Table of Contents – added #12 and created a separate section for Promotions, Appraisals and Appointments – 220 Response (APM 220).

3. (Page 7) Review Criteria onwards – fixed numbering, should be #5 not #4.

4. (Page 5) Bylaw 55 & Department Voting Rights - Department voting policies and procedures must be submitted annually to the Academic Senate for use by the Committee on Academic Personnel.

5. (Page 30) In the TLD section of The Call, it should still say: “For quinquennial review files, list all courses for the past five years.” Language was inadvertently omitted.

6. (Pages 29 & 30) Student Evaluations of Teaching & Teaching Load Data Form section - Section V for Student Evaluations states that merits require teaching evaluations for the courses taught since last advance or for the three years listed on the TLD, whichever is shorter. Section X - Teaching Load Data Form states that for merits, teaching load and evaluations should be documented for the review period. Both sections should read since last advance or for the three years listed on the TLD, whichever is shorter.

7. For Grant Activity (p27), Professional Activity (p28), Graduate Student Instruction (p30) & University and Public Service (p30) tables, added the footnote: “* If applicable, may include service from prior institution.” for the following actions: Promotion to Associate, Promotion to Professor, Advancement to VI and Advancement to A/S. This was an approved change but was missed.

8. Schedule for Academic Personnel Reviews (p4), letters may be received to November 1, 2008 not November 2, 2008.

9. For Procedures Under Departmental Review 8-d (p9), it should still say: "It is advisable to allow, at a minimum, a period of 48 hours." under the draft of the departmental letter. Language was inadvertently omitted.

10. Under Schedule for Academic Personnel Reviews (p4), it should say: “Promotion to Full Professor, Advancement to Professor VI, and Career Review: Extramural and student letters may be received to November 1, 2008.” Advancement to Professor within Above-Scale was deleted and the date was corrected to November 1, 2008.

11. Page 6, top of page, fixed reference from II.a.3.b to II.A.4.b.

12. Page 9, under letter d, 6th paragraph, fixed reference from III.l to III.H.


15. Page 14 – 16, fixed numbering from Career Review through Off-Scale. The numbering was fixed from 13 – 17 to 5 – 9. The Table of Contents shows the correct sections.

17. Page 16, under Promotion, fixed references from II.A.4 to II.A.5 and II.B.7-Deferral to II.B.6-Deferral.


20. Page 23, under Section K, fixed references from II.7 to II.8 and section II.A.1 to II.A.2.

21. Page 25, section L under Difference List, 4th paragraph, the exclusion statement ("excluding abstracts or reports") was inadvertently omitted. The corrected text is "For each co-authored item on the Difference List (excluding abstracts or reports), candidates should explain their role (a maximum of 3-4 sentences) and provide information about the collaborators (e.g., graduate student, post doc or technician; rank and institution of collaborator)."

22. Page 28, under Minority Reports, fixed reference from II.7.e to II.8.e.