September 8, 2009

CHANCELLORS
ACADEMIC COUNCIL CHAIR POWELL

Subject: Furlough and Salary Reduction Plan for University Extension Instructors

Dear Colleagues:

I am writing to confirm that University Extension (UNEX) Instructors are exempt from the Furlough and Salary Reduction Plan. The exemption is based on the unique employee status that UNEX Instructors have with the University, and the impracticality of implementing a furlough plan given the nature of their part-time appointments.

The UNEX Instructors are considered University employees who are hired to teach courses only on a “by agreement” basis for courses which range from one-day workshops to once-weekly courses conducted over a semester. Compensation is negotiated based on the specific course being proposed. Since the number of instructional/credit hours is determined by academic standards, and because the scheduling and delivery formats are so varied, it is not possible for a campus to plan furlough days for UNEX Instructors.

In lieu of the furlough plan, please ensure that cost-containment measures as you deem appropriate are in place for UNEX programs.

Sincerely,

Lawrence H. Pitts
Interim Provost and Executive Vice President
Academic Affairs

cc: President Yudof
Executive Vice Chancellors
Interim Executive Vice President Brostrom
Vice President Duckett
Vice Provost Greenstein
Interim Executive Director Price