

COVER SHEET FOR APPOINTMENTS: DEAN'S FINAL DECISION AUTHORITY

Dates for Routing:

	<i>Received</i>	<i>Sent</i>
<i>Dept.</i>	_____	_____
<i>Dean</i>	_____	_____

To Be Completed By the Dean:

Concur with Dept. Recommendation
 DEAN'S APPROVAL: _____
 Letter Attached (Optional)
 DATE: _____

Name: _____

Department: _____

College/School/Division: _____

Highest Degree: _____ Date Received: _____ Estimated Completion Date: _____
(for Acting appointments only)

UNIVERSITY

Name of University: _____

Major Subject or Field: _____

Years Toward the 8 Year Rule: _____

APPOINTMENT STATUS

Rank & Step: _____

Salary: _____ *(total salary approved)*

Pay Basis: (check one) Academic Yr. Fiscal Yr.

Percentage of Appointment: IR _____% OR _____% CE _____%

Off-Scale Recommendation: _____ *(amount of off-scale Recommended)*

Effective Date of Appointment: _____

Research Specialization: _____