

Changes to the CALL 2005-2006

- (pg 4) Schedule for review due dates has been modified as follows:
25% of merits are due in the Dean's office by November 18
100% of merits are due in the Dean's office by December 16

Promotions to full professor are due in the Dean's office by January 6 (was Dec 9)
Promotions to full professor are due in the APO by February 10 (was January 31)
- (pg 6) Extension Requests - If an extension request is for an action which requires extramural letters, then the extension request must additionally request an exception to use letters dated beyond the cut-off date.
- (pg 25) Clarified that a candidate's response to the departmental recommendation is limited to two pages for merit files.
- (pg 29) Difference List
 - Conditionally or provisionally accepted items should be listed as submitted
 - Candidates have the option of including a one page cover sheet to provide a description of the publication/creative work venues
 - Items listed should be grouped together by category then by status, i.e. all Technical Journal Articles should be listed together, first by those published, then those in press, then those submitted
- (pg 32) Grant Activity – a 2-3 sentence contribution statement should be included for grants with a CoPI
- (pg 32) Minority Reports – Minority reports are an addendum to the department letter and do not invite a separate response from the candidate. They should also be embarked upon only when consultation with the department chair reaches an impasse.
- (pg 35) Teaching Load Data Form – Departments are encouraged to provide a departmental teaching statement.
- (pg 38) Procedural Safeguard Form – has been modified to help assure candidates are adequately informed of all review procedures.